

# BUILDING PERMIT APPLICATION

## HOUGHTON LAKE BUILDING AGENCY

1250 SOUTH HARRISON ROAD, P.O. BOX 8

HOUGHTON LAKE, MICHIGAN 48629

(989) 422-3687 PHONE, (989) 422-7241 FAX

### FOR OFFICE USE ONLY

Land Use:

Soil Erosion:

Well:

Septic:

Sewer:

Sewer Cap:

Driveway:

### I. LOCATION OF PROJECT

Address:

City:

ZIP Code:

Township:

Parcel#:

### II. IDENTIFICATION

#### A. HOMEOWNER INFORMATION

Name:

Address:

City:

State:

ZIP Code:

Phone:

Mobile Phone:

Email:

#### B. ARCHITECT OR ENGINEER (IF APPLICABLE)

Name:

Address:

City:

State:

ZIP Code:

License #:

Expiration Date:

#### C. CONTRACTOR (IF APPLICABLE)

Contractor Name or Business Name:

Address:

P.O. Box:

City:

State:

ZIP Code:

Phone:

Mobile Phone:

Fax:

Builders License #:

Expiration Date:

Federal Employer ID # (or reason for exemption):

Workers Comp Insurance Carrier (or reason for exemption):

Unemployment Insurance Agency Employer Acct. # (or reason for exemption) :

### III. TYPE OF IMPROVEMENT

1.  New Building

4.  Deck/Porch/Sign

7.  Pole Barn

2.  Addition

5.  Demolition

8.  Mobile/Preman. Home

3.  Remodel/Alter

6.  Foundation Only

9.  Re-Roof/Tear-Off

### B. DIMENSIONS

Number of Stories:

Total Floor Area:

House 1<sup>st</sup> Floor:

Addition:

Commercial:

2<sup>nd</sup> Floor:

Deck/Ramp/Sign:

Pole Barn:

Basement:

Roof Over:

Misc.:

Garage:

Shed:

2<sup>nd</sup> Floor:

Re-Roof/Tear-Off:

**IV. PROPOSED USE OF BUILDING**

1. <input type="checkbox"/> One Family	2. <input type="checkbox"/> Two or More Family	3. <input type="checkbox"/> Hotel, Motel
4. <input type="checkbox"/> Attached Garage	5. <input type="checkbox"/> Detached Garage	6. <input type="checkbox"/> Other _____

**B. PRINCIPAL TYPE OF FRAME**

1. <input type="checkbox"/> Masonry, Wall Bearing	2. <input type="checkbox"/> Wood Frame	3. <input type="checkbox"/> Structural Steel
4. <input type="checkbox"/> Reinforced Concrete	5. <input type="checkbox"/> Other _____	

**C. PRINCIPAL TYPE OF HEATING FUEL**

1. <input type="checkbox"/> Gas	2. <input type="checkbox"/> Oil	3. <input type="checkbox"/> Electricity
4. <input type="checkbox"/> Propane	5. <input type="checkbox"/> Other _____	

**D. TYPE OF SEWER DISPOSAL**

1. <input type="checkbox"/> Public Sewer	2. <input type="checkbox"/> Septic System	
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**E. TYPE OF FOUNDATION SYSTEM**

1. <input type="checkbox"/> Concrete	2. <input type="checkbox"/> Wolmanized Wood	3. <input type="checkbox"/> Crawl
4. <input type="checkbox"/> Basement	5. <input type="checkbox"/> Walkout	6. <input type="checkbox"/> Piers
7. <input type="checkbox"/> Other _____		

**ESTIMATED COST \$**

**V. APPLICANT INFORMATION**

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, BEING SECTION 125.1523A OF THE MICHIGAN COMPILED LAW, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

Signature of applicant	Date
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**TO BE COMPLETED BY BUILDING OFFICIAL**

PERMIT TO BE ISSUED FOR: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Type:	Use Group:	Foundation:
Size:	Permit Fee: \$	Permit #:

Approved By: \_\_\_\_\_

IT IS THE APPLICANTS RESPONSIBILITY TO CALL FOR ALL INSPECTIONS. FAILURE TO DO SO MAY RESULT IN AN ADMINISTRATION FEE.

PERMITS ARE REQUIRED FOR ALL ELECTRICAL, MECHANICAL AND PLUMBING

WORK STARTED PRIOR TO THE ISSUANCE OF A PERMIT WILL BE SUBJECT TO AN ADMINISTRATIVE FEE.

NO BUILDING, ELECTRICAL, MECHANICAL OR PLUMBING WORK SHALL BE CONCEALED WITHOUT APPROVAL.

WORK CONCEALED BEFORE APPROVAL WILL BE REQUIRED TO BE EXPOSED.

A 24 HOUR ADVANCED NOTIFICIATION FOR ALL INSPECTIONS IS REQUIRED.

A REST ROOM FACILITY IS REQUIRED ON ALL JOB SITES EITHER EXISITING OR PORT-A-POTTY (P311.1)

**I CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION.**

\_\_\_\_\_  
PERMIT HOLDER SIGNATURE

\_\_\_\_\_  
DATE